



*Virtual learning
is here to stay.*

You need this!

EnVisioning Virtually:

Creating Engaging Courses in the Virtual Environment

JOIN US in this safe virtual setting to learn, practice, and receive feedback from instructors and a small community of like-minded peers

PARTICIPATE ACTIVELY in a series of five 1½-hour sessions and deepen your skills by completing the assignments

LEAVE WITH practical tools, guides, and templates to jumpstart your course development

I personally feel better equipped to take on the unique challenges of virtual content delivery within my organization.
– Sean Riffenburg, Textron

The ability to share ideas and, more importantly, practice techniques, has been invaluable.
– Melissa Christenson, CTR

The EnVision team provided a perfect combination of business knowledge and instructional design expertise...I especially enjoyed learning about how to foster interaction and learning in breakout groups.
– Tom Atkinson, Ph.D.,
Atkinson Analytics

This series is for you if you are:

- An **instructional designer** converting or creating courses in a virtual environment
- A **trainer or facilitator** seeking to build and practice your virtual facilitation skills

By the end of the series, you will be able to:

- Identify significant differences and leverage similarities in designing and delivering onsite vs virtual classes
- Create activities that engage learners in the Zoom virtual environment (NOTE: while we will use Zoom, many tools have similar functionality)
- Document detailed activity notes in a Facilitator Guide
- Facilitate or “produce” at least one activity and receive feedback
- Critique your set design and lighting and create an action plan to make improvements

REGISTER



DATES: Tues, Oct 20 at 3:30-5 PM Eastern time, then every other week for 5 total sessions (Nov 3 & 17, Dec 1 & 15)

FEE: \$600 per person

REGISTER: Click [here](#) then **Select a Time** to register

INFO: solutions@envision-performance.com



*Virtual learning
is here to stay.*

You need this!

EnVisioning Virtually:

Creating Engaging Courses
in the Virtual Environment

AGENDA



Each session will include:

- Demos with feedback
- A core lesson
- An assignment

One week prior to session 1:

Complete and return questionnaire for instructors to assign demos based on responses

During the series, each participant will facilitate or produce one to two demos

	1	2	3	4	5
		Assigned demos	Assigned demos	Assigned demos	Assigned demos
	<p>Introductions and interactive intro to virtual platform tools (we'll use Zoom)</p> <p>Identifying differences/leveraging similarities: best practices for the virtual environment</p> <p>Steps for moving training virtual</p> <p>Sample facilitator guide</p>	<p>Using breakout room: functionality, demo, and tips</p> <p>Appropriate use of virtual platform tools</p> <p>Documenting your facilitator guide</p>	<p>Using polls: functionality, demo, and tips</p> <p>Documenting your facilitator guide</p>	<p>Set design: ensure background and lighting fit your messaging</p> <p>Brainstorm concerns for discussion in final session</p>	<p>Cohort choice: topics based on prior session's brainstorm</p>
	<p>Demo schedule</p> <p>Assignment: Doc and prep an ice breaker activity</p>	<p>Assignment: Doc and prep an activity that uses breakout rooms</p>	<p>Assignment: Doc and prep an activity that uses polling</p>	<p>Assignment: Finalize your set design</p>	<p>Let us know how you are doing!</p>